

SIDETRACKERS

Outdoor Club For
Northeast Florida Singles



SIDETRACKERS OUTDOOR SINGLES CLUB



CLUB BY-LAWS

Original: December 7, 1994



First Revision: Accepted by Members on April 2, 2008
Second Revision: Accepted by Members on September 5, 2012



1. **The Club will be represented by an Advisory Board** consisting of 5 members. The **Officers of the Club** will be a Facilitator, a Membership Chairman, a Treasurer and a Newsletter Editor.

2. **ADVISORY BOARD**
 - a. The Advisory Board will be **comprised of five (5) members**. Each member will serve a 2-year term. Three (3) members to be voted in one year and Two (2) members to be voted in the next year. They will be elected by a majority vote of the membership attending the regular meeting each November, to take office on January 1st of the next year.
 - b. If any **member** of the Advisory Board is **unable to complete their term**, the remaining members of the Advisory Board will fill the vacancy through appointment. Such appointment is to cover only the remainder of the unexpired term.
 - c. The Advisory board will be responsible for **Club Policy** decisions and directing the Facilitator regarding their implementation.
 - d. The Club may **limit the number of members** to a pre-set number, as determined by the Advisory Board. This quota will be reviewed annually by the incoming Board and announced to the Membership at the General Meeting in February of each year. This quota will be for the sole purpose of obtaining and keeping group accident medical insurance coverage.
 - e. The **incoming Board will appoint** the Facilitator, Membership Chairman, Treasurer and Newsletter Editor and announce their decision to the Club at the December General Meeting. These officers will start their term on January 1st of the next year.
 - f. The **incoming Board** reserves the right to audit the financial records at random and present their report to the General Membership.

3. **FACILITATOR**

The Facilitator's responsibility is to:

 - a. Serve as administrative manager of the club
 - b. Preside at general membership meetings
 - c. Ensure that planning meetings will be held quarterly
 - d. Implement club policy as determined by the Advisory Board

4. **TREASURER**

The Treasurer will:

 - a. Maintain a Club checking account
 - b. Collect and deposit dues from the Membership Chairman
 - c. Pay the clubs bills
 - d. Present a Treasurers Report to the club at the General Meeting each month

5. **MEMBERSHIP CHAIR**

The Membership Chair:

- a. Is **responsible for receiving all membership applications and dues**, forwarding the dues to the Treasurer for deposit.
- b. Will **maintain a current membership list** to include name, address, phone numbers, emergency contact and birthday.
- c. Will **provide a phone list only** to the general membership in March and September of each year.
- d. Will **provide the Newsletter Editor** with a list of members requesting hard copies of the Newsletter

6. **NEWSLETTER EDITOR**

The Newsletter Editor will:

- a. Gather and edit information on trips and events from Trip/Activity Write-Up Sheets provided by Trip/Event Leaders
- b. This information will be sent to the Web Master and published in a monthly Newsletter
- c. Provide hard copies of the Newsletter to members who have made that request

7. **DUES**

- a. The amount of **dues will be established annually** by the outgoing Advisory Board, and will be based on a projected budget for the following year
- b. **Renewing members** should have their dues to the Membership Chairman by February 15th
- c. If someone **joins in July** or later, the dues will be one-half (1/2) the yearly amount

8. **VOTES**

- a. A vote on **an issue** may be called for at any General Membership Meeting by a member of the Club. Such vote will follow a member's motion, a second to the motion and discussion. This vote requires a simple Majority of the Membership present to pass
- b. Any **vote that overrides the Advisory Board** will require a two-thirds (2/3) approval of the Membership present to pass and will be binding on club representatives.

9. **ADVERTISEMENT**

- a. No **member is to advertise the club** in any publications without prior approval of the Advisory Board.

10. **GENERAL MEMBERSHIP MEETINGS**

- a. Will be held on the first (1st) Wednesday of each month.
- b. Meetings can be changed or canceled at the Board's discretion.

11. **MEMBERSHIP REQUIREMENTS**

- a. Anyone will be **eligible for membership if they are unmarried** at the time of application.
- b. **Potential members** must attend at least two (2) outdoor activities prior to submitting an application
- c. **An application** shall be read, including the release clause, completed and an emergency contact shall be provided
- d. The appropriate **dues** shall be paid with the submission of the application
- e. The **above items** will be turned in to the Membership Chairman.
- f. Any member of Sidetrackers who **subsequently marries** will be permitted to continue membership, as long as both parties are members of Sidetrackers.

12. **TRIPS AND EVENTS**

- a. No Sidetrackers trip or event can be scheduled or listed in any other club or organization.
- b. No trip or event of another club can be listed in the Sidetrackers Newsletter or on the SideTracker's web site.
- c. All scheduled events and activities will be consistent with the objective of the Sidetrackers, that is, this is an outdoor club and activities will be reflected accordingly.
- d. From time to time the Club will encourage activities that recognize holidays and provide an opportunity for the participants of outdoor events to socialize in a different setting. However, such events must first be approved by the Advisory Board, otherwise they will not be listed in the Newsletter.

13. **TRIP/EVENT LEADERS**

- a. Are required to complete an Activity Write-Up sheet and deliver it to the Newsletter Editor, or submit an email with details of the trip/activity
- b. Have full authority over their events and have full authority to prohibit participation on the basis of safety issues.
- c. Are responsible to conduct the activity in a safe manner.
- d. All **non-member participants** are required to read and sign a release form provided to them by the trip/activity leader, prior to participating in any activity with the Sidetrackers.